



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : PHILCOPY CORPORATION'	P.O. No. : 2022-11-1126
Address : Makati City	Date : November 7, 2022
TIN :	Mode of Procurement : Direct Contracting

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DSWD MIMAROPA, 1680 F.T Benitez St., Malate, Manila	Delivery Term : FOB Destination
Date of Delivery : (15) Fifteen days after receipt of approved PO	Payment Term : 15-30 days upon final inspection

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
Supply and Delivery of Office Supplies					
1	cart	Kyocera Toner, 6309, Black	4	16,540.00	66,160.00
2	cart	Kyocera Toner, 8309, Cyan	3	17,275.00	51,825.00
3	cart	Kyocera Toner, 8309, Magenta	1	17,275.00	17,275.00
*****NOTHING FOLLOWS*****					
<p>PR No.: 2022-10-1181</p> <p>Approved Budget for the Contract: Php135,260</p> <p>Purpose: for the supplies for Printing and Other related Documents</p> <p>Prepared by: Adriahn M. Bernulla</p>					

COMMISSION ON AUDIT
RECEIVED BY. *[Signature]*
DATE 14 NOV 2022

(Total Amount in Words)	ONE HUNDRED THIRTY FIVE THOUSAND TWO HUNDRED SIXTY PESOS ONLY	PHP 135,260.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

<p>Conforme:</p> <p>_____ Signature over Printed Name of Supplier</p> <p>_____ Date</p>	<p>Very truly yours <i>[Signature]</i></p> <p>LEONARDO C. REYNOSO, CESO III Signature over Printed Name of Authorized Official Regional Director Designation <i>[Initials]</i></p>
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<p>Fund Cluster : 1</p> <p>Funds Available : PHP 135,260.00</p> <p align="center"><i>[Signature]</i> DANILYN T. GALAN Signature over Printed Name of AO IV/ DIC - Head, Accounting Section</p>	<p>ORS/BURS No. : 2022-11-5753</p> <p>Date of the ORS/BURS: 11/9</p> <p>Amount : PHP 135,260.00</p>
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NOTICE OF AWARD

November 7, 2022

MARIA LUANNE P. SUBION
Authorized Representative
PHILCOPY CORPORATION
Makati City

Dear **Ms. Subion:**


We are pleased to inform you that the RFQ No. 2022-10-1181 for "**Supply and Delivery of Office Supplies**" is hereby awarded to you as the Direct Contractor at a Contract Price equivalent to **One Hundred Thirty-Five Thousand Two Hundred Sixty Pesos Only (Php135,260.00).**

You are therefore required to comply with the Terms and Conditions stated in the PO No.2022-11-1126 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity 

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

PHILCOPY CORPORATION

Date : _____

BIDS AND AWARDS COMMITTEE (BAC)

Resolution No. 2022-11-0728

**BAC RESOLUTION RECOMMENDING DIRECT CONTRACTING AS AN ALTERNATIVE MODE
OF PROCUREMENT FOR THE SUPPLY AND DELIVERY OF CONSUMABLE SUPPLIES**

(PR No. 2022-10-1181)

WHEREAS, on October 27, 2022, the Bids and Awards Committee thru its Secretariat received an Approved Purchase Request of Consumable Supplies for Kyocera Printer;

WHEREAS, the Procurement of Consumable Supplies with an Approved Budget for the Contract (ABC) in the amount of *One Hundred Thirty-Five Thousand Two Hundred Sixty Pesos Only (Php135,260.00)*, is included in the Supplemental Project Procurement Management Plan (SPPMP) for CY-2022;

WHEREAS, Section 48 of Rule XVI of the Revised IRR of RA 9184, otherwise known as the Government Procurement Reform Act provides that in order to promote economy and efficiency, the procuring entity may resort to any of the alternative methods of procurement which are Limited Source Bidding, Direct Contracting, Repeat Order, Shopping and Negotiated Procurement, provided that the most advantageous to the government will be obtained;

WHEREAS, Sec. 50 provides further that DIRECT CONTRACTING or Single Source Procurement is a method of procurement of goods that does not require elaborate Bidding Documents. The supplier is simply asked to submit a price quotation or a pro-forma invoice together with the condition of sale. Direct Contracting may be resorted to under any of the following conditions:

- a. Procurement of goods of proprietary nature which can be obtained only from the proprietary source;
- b. When the procurement of critical components from a specific supplier is a condition precedent to hold a contractor to guarantee its project performance, in accordance with the provisions of its contract; or
- c. Those sold by an exclusive dealer or manufacturer which does not have sub-dealers selling at lower prices and for which no suitable substitute can be obtained at more advantageous to the government;

WHEREAS, upon review of the attached Purchase Request No. 2022-10-1181 dated September 30, 2022 indicating the item/s that is /are included in the current APP and Supplemental PPMP, and that the supplier 's Certificate of Exclusive/Sole Distributorship and other documents as exclusive dealer or manufacturer /supplier and the conditions of sale to support the procurement, the BAC finds that the above conditions for Direct Contracting are satisfied;

NOW, THEREFORE in light of the foregoing considerations, **WE**, the Bids and Awards Committee, hereby **RESOLVE** as it hereby **RESOLVED**;

1. To recommend for approval by the Head of Procuring Entity Regional Director, LEONARDO C. REYNOSO, CESO III, the foregoing findings, the procurement through DIRECT CONTRACTING of the Purchase of Consumables Supplies for Kyocera Printer to **PHILCOPY CORPORATION** indicated in the above Purchase Request in the amount of **One Hundred Thirty-Five Thousand Two Hundred Sixty Pesos Only (Php135,260.00)**.

RESOLVED, this 2nd day of November 2022


JAMUEL P. BALBABOCO
BAC Member

IMEE C. VILLANUEVA
BAC Member

MARICEL DELA VEGA-URDAS
BAC Member

PATRICK G. JARMIN
Alternate BAC Member


KHEEN MICHAEL SE
Alternate BAC Member

MIRAMELINDA O. LEUTERIO
Alternate BAC Member

EDITHA B. OCAMPO
BAC Vice Chairperson


GENELIZA Q. GABILAN
BAC Chairperson

() **Approved** () **Disapproved**


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of Procuring Entity